

**NOTICE AND AGENDA FOR A SPECIAL MEETING OF THE
CITY COUNCIL OF SAPULPA, OKLAHOMA**

CITY HALL - 425 EAST DEWEY AVENUE

COUNCIL CHAMBERS, 2ND FLOOR

7:00 P.M., MONDAY, MAY 4, 2020

TAKE NOTICE that a special meeting of the City Council of the City of Sapulpa will be held in the Council Chambers of the City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma, at 7:00 o'clock p.m. on Monday, May 4, 2020, for the purpose of discussing the item of business listed below.

MEETING PROCEDURE: Comments from the public are welcome during the course of the meeting. A **Sign in Sheet** is located at the back of the room. Those wishing to address the City Council are to sign in *prior* to the start of the meeting and identify the item(s) they wish to address. Comments concerning items scheduled on the Agenda will be heard immediately following the presentation by staff or petitioner. The City Council will act on an Item after all comments have been heard.

Please come to the podium when the Mayor calls your name.

- AGENDA -

1. NOTICE OF TELECONFERENCE PARTICIPATION:

- A. The following City Councilors will remotely appear and participate in the special meeting by telephonic connection:

Vickie Beyer, Marty Cummins, John Suggs.

- B. The meeting is open and accessible to the public by telephonic connection at #1-346-248-7799; Meeting ID: 875 2153 9165. In addition, the meeting is open and accessible for public participation by on site appearance at the Sapulpa City Council Chamber, at 425 E Dewey Avenue, Sapulpa, Oklahoma.

2. CALL TO ORDER.

3. INVOCATION.

4. PLEDGE OF ALLEGIANCE.

5. ROLL CALL.

6. **MINUTES.**

- A. Consider approving the minutes of the April 20, 2020, regular city council meeting.

7. **APPOINTMENTS, AWARDS, PRESENTATIONS, AND PROCLAMATIONS.**

8. **CONSENT ITEMS:** All matters under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request.

- A. Consider approving claims in the amount of \$12,224.87.
- B. Consider approving prepaid claims in the amount of \$274,659.55

9. **PUBLIC HEARINGS.**

10. **COMMUNITY DEVELOPMENT.**

11. **ADMINISTRATION.**

- A. Discuss and consider action to ratify, revise, amend and/or alter the terms of the Mayor's Fourth Proclamation of the City of Sapulpa, Oklahoma, further Declaring State of Emergency from the COVID:19 pandemic.
- B. Discussion and Possible Action Regarding the Award of the Sale of General Obligation Bonds, Series 2020A of the City of Sapulpa, Oklahoma in the Amount of \$13,000,000.00 to the Lowest Bidder.
- C. Discussion and Possible Action Regarding an Ordinance Providing for the Issuance of General Obligation Bonds, Series 2020A, in the Sum of Thirteen Million and No/100s Dollars (\$13,000,000.00) by the City of Sapulpa, Oklahoma, Authorized at an Election Duly Called and Held for Such Purpose; Prescribing Form of Bonds; Providing for Registration Thereof; Providing for a System of Registration for Uncertificated Registered Public Obligations; Providing for Levy of an Annual Tax for the Payment of Principal and Interest on the Same; and Fixing Other Details of the Issue; and Declaring an Emergency.
- D. Discussion and Possible Action Regarding the Award of the Sale of General Obligation Limited Tax Bonds, Taxable Series 2020B of the City of Sapulpa, Oklahoma in the Amount of \$2,000,000.00 to the Lowest Bidder.
- E. Discussion and Possible Action Regarding an Ordinance Providing for the Issuance of General Obligation Limited Tax Bonds, Taxable Series 2020B, in the Sum of Two Million and No/100s Dollars (\$2,000,000.00) by the City of Sapulpa, Oklahoma Authorized at an Election Duly Called and Held for Such Purpose; Prescribing Form of Bonds; Providing for Registration Thereof; Providing for a System of Registration for Uncertificated Registered Public Obligations; Providing Levy of an Annual Tax for Payment of Principal and Interest on the Same; Fixing Other Details of the Issue; and Declaring an Emergency.

12. **NEW BUSINESS.** (Items that were not known about at the time of posting the agenda.)

13. **INFORMATIONAL ITEMS FROM MAYOR, CITY COUNCIL, CITY MANAGER, OR CITY**

ATTORNEY.

14. **PUBLIC COMMENTS.** The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Council on any subject not scheduled on the Regular Agenda. City Council shall make no decision or action, except to direct the City Manager to take action, or to schedule the matter for City Council discussion at a later date.

Please come to the podium when the Chairman calls your name and keep your comments as brief as possible.

15. **EXECUTIVE SESSION.**

Posted this 30th day of April, 2020 at or before 5:30 p.m., at the Sapulpa City Hall, 425 East Dewey Avenue, Sapulpa, Oklahoma.

Name: *Amy Hoehner*

Title: *Legal Assistant*



AGENDA ITEM

City Council Special Meeting

6.A.

Meeting Date: 05/04/2020

Submitted By: Shirley Burzio, City Clerk

Department: City Clerk

Presented By:

SUBJECT:

Consider approving the minutes of the April 20, 2020, regular city council meeting.

BACKGROUND:

RECOMMENDATION:

Attachments

[minutes.04-210-2020 city](#)



Consent Agenda 8.A.

City Council Special Meeting

Meeting Date: 05/04/2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving claims in the amount of \$12,224.87.

Attachments

Claims List 5/4/2020



Consent Agenda 8.B.

City Council Special Meeting

Meeting Date: 05/04/2020

Submitted For: Hailey Sharp, Accounts Payable Clerk

Submitted By: Amber Fisher, Accounts Payable Clerk

SUBJECT:

Consider approving prepaid claims in the amount of \$274,659.55

Attachments

Claims List 5/4/2020



AGENDA ITEM

Administration 11.A.

City Council Special Meeting

Meeting Date: 05/04/2020

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: David Widdoes

SUBJECT:

Discuss and consider action to ratify, revise, amend and/or alter the terms of the Mayor's Fourth Proclamation of the City of Sapulpa, Oklahoma, further Declaring State of Emergency from the COVID:19 pandemic.

BACKGROUND:

On April 22, 2020, the Governor announced the statewide "Open Up and Recover Safely" plan providing for a three-phase approach intended to remove and mitigate limitations and restrictions imposed on citizens and businesses as a result of the COVID-19 pandemic. In response to the Governor's Re-open Order, on April 23, 2020, the Sapulpa Mayor, Louis Martin Jr., issued a fourth (4th) proclamation further declaring the state of emergency in the City as a result of the COVID-19 pandemic. In sum, the 4th Proclamation simply adopts and incorporates the state's Reopen Order in the City. This item has been placed on the Council agenda to discuss the same and consider whether ratification and/or revisions are warranted.

RECOMMENDATION:

Per Council Discretion

Attachments

[4th Proclamation](#)



AGENDA ITEM

Administration 11.B.

City Council Special Meeting

Meeting Date: 05/04/2020

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: John Weidman

SUBJECT:

Discussion and Possible Action Regarding the Award of the Sale of General Obligation Bonds, Series 2020A of the City of Sapulpa, Oklahoma in the Amount of \$13,000,000.00 to the Lowest Bidder.

BACKGROUND:

Upon due and proper legal notice, a sale of the referenced GO Bonds, Series 2020A was conducted on May 4, 2020 by the City of Sapulpa, Oklahoma. This item follows said sale and provides for an award to be made to the lowest successful bidder at said sale. Further detail information concerning the sale will be provided at the meeting.

RECOMMENDATION:

Staff recommends approval of the item as stated.

Attachments

Bid Documents



AGENDA ITEM

Administration 11.C.

City Council Special Meeting

Meeting Date: 05/04/2020

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: John Weidman

SUBJECT:

Discussion and Possible Action Regarding an Ordinance Providing for the Issuance of General Obligation Bonds, Series 2020A, in the Sum of Thirteen Million and No/100s Dollars (\$13,000,000.00) by the City of Sapulpa, Oklahoma, Authorized at an Election Duly Called and Held for Such Purpose; Prescribing Form of Bonds; Providing for Registration Thereof; Providing for a System of Registration for Uncertificated Registered Public Obligations; Providing for Levy of an Annual Tax for the Payment of Principal and Interest on the Same; and Fixing Other Details of the Issue; and Declaring an Emergency.

BACKGROUND:

The attached Ordinance follows from the sale of referenced GO Bonds Series 2020A conducted on May 4, 2020, by directing issuance of said bonds in the aggregate amount of \$13,000,000.00, designating the due and payable schedule and maturity dates for same, and fixing other details particular to the issue. Further information regarding the sale will be provided at the meeting.

RECOMMENDATION:

Staff recommends approval of the item as stated.

Attachments

Ordinance



AGENDA ITEM

Administration 11.D.

City Council Special Meeting

Meeting Date: 05/04/2020

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: John Weidman

SUBJECT:

Discussion and Possible Action Regarding the Award of the Sale of General Obligation Limited Tax Bonds, Taxable Series 2020B of the City of Sapulpa, Oklahoma in the Amount of \$2,000,000.00 to the Lowest Bidder.

BACKGROUND:

Upon due and proper legal notice, a sale of the referenced GO Bonds, Series 2020B was conducted on May 4, 2020 by the City of Sapulpa, Oklahoma. This item follows said sale and provides for an award to be made to the lowest successful bidder at said sale. Further detail information concerning the sale will be provided at the meeting.

RECOMMENDATION:

Staff recommends approval of the item as stated.

Attachments

Bid Documents



AGENDA ITEM

Administration 11.E.

City Council Special Meeting

Meeting Date: 05/04/2020

Submitted For: David Widdoes, City Attorney

Submitted By: Amy Hoehner, Legal Assistant

Department: Legal

Presented By: John Weidman

SUBJECT:

Discussion and Possible Action Regarding an Ordinance Providing for the Issuance of General Obligation Limited Tax Bonds, Taxable Series 2020B, in the Sum of Two Million and No/100s Dollars (\$2,000,000.00) by the City of Sapulpa, Oklahoma Authorized at an Election Duly Called and Held for Such Purpose; Prescribing Form of Bonds; Providing for Registration Thereof; Providing for a System of Registration for Uncertificated Registered Public Obligations; Providing Levy of an Annual Tax for Payment of Principal and Interest on the Same; Fixing Other Details of the Issue; and Declaring an Emergency.

BACKGROUND:

The attached Ordinance follows from the sale of referenced GO Bonds Series 2020B conducted on May 4, 2020, by directing issuance of said bonds in the aggregate amount of \$2,000,000.00, designating the due and payable schedule and maturity dates for same, and fixing other details particular to the issue. Further information regarding the sale will be provided at the meeting.

RECOMMENDATION:

Staff recommends approval of the item as stated.

Attachments

Ordinance
